



United States Department of State

Chicago Regional Office of Foreign Missions

May/June 2009

Consular Connection

CITY VEHICLE STICKERS

Every year cities, towns, and villages require residents to renew city vehicle stickers. Chicago city stickers renew in June. An agreement with the City of Chicago permits vehicles registered with the U.S. Department of State to receive a “no fee” city vehicle sticker. A “no fee” city vehicle sticker letter will be mailed to all eligible missions on May 30th.

Please bring a copy of the letter, a completed city vehicle sticker application form, and your original U.S. Department of State vehicle registration card for each vehicle to a Customer Service Representative at City Hall Building, 121 North LaSalle Street, Room 107 Chicago, Illinois. If you have any problems obtaining your “no fee” sticker, please ask for Phyllis Powell or Darlean Jackson.

For individuals residing outside Chicago, please fax your request for a “no fee” letter to (312) 353-5768. Please be sure to include your name, license plate number, city of residence, and the name and address of your local city hall.

This service is not granted to honorary consular officers or miscellaneous government offices.

ADDRESS CHANGE FOR HONORARY CONSULATES

Per Article 4 (3) of the Vienna Convention on Consular Relations (1963), “Subsequent changes in the seat of a consular post... may be made by the sending State only with the consent of the receiving State.” This applies to both Career and Honorary consular posts. For changes in duty and/or residence addresses, Honorary Consulates must submit form DS-2006, Notification of Change. The form and instructions can be downloaded from the State Department’s website at: <http://www.state.gov/documents/organization/43030.pdf>.

Forward the completed form to your Embassy for approval and affixture of the Embassy Seal. Your Embassy should then forward your Notification of Change request to the Office of Protocol. The Office of Protocol will either approve or deny the change and update the Department’s official records accordingly.

As a courtesy, we ask that Honorary Consulates also promptly inform the Chicago Regional Office of Foreign Missions (OFM) of any address changes as well as changes in contact information such as telephone numbers, fax numbers, and e-mail addresses.

VEHICLE REGISTRATION REQUIREMENTS

Prior to importing, purchasing, financing, leasing, or disposing of a motor vehicle, Foreign Missions members should consult with Chicago Regional OFM to determine if any restrictions and/or service fees apply. The motor vehicle reciprocity policy for a Foreign Mission in the United States reflects the treatment accorded to the U.S. mission and its members or dependents in that Foreign Mission’s country.

Documents required for Application for Vehicle Registration:

- E-Gov Submission Receipt
- Copy of Insurance Declaration Page **or** Certificate of Insurance
 - Liability Limits for vehicles 100/300/100 or Combined 300
 - Liability limits for motorcycles 100/300/50
- Lease/Rental Contract (lease vehicles only)
- Original Odometer Statement for new vehicles (not required for lease vehicles)
- Original Certificate of Origin or Title

UPCOMING

FEDERAL HOLIDAYS

Monday, May 25,
Memorial Day

OFM WELCOMES HEAD OF POST ARRIVALS IN MARCH/APRIL 2009

Gustavo Martino
Consul General of Argentina
Chicago, Illinois

Jeffery Cardwell
Honorary Consul of El Salvador
Indianapolis, Indiana

Joseph Davis, Sr.
Honorary Consul of South Africa
Milwaukee, Wisconsin

AIRPORT SCREENING COURTESIES PROGRAM

Foreign Embassies submit requests for VIP screening courtesies directly to the Department of State-OFM Washington. If your embassy has submitted a screening courtesies request for a VIP visiting Chicago, we ask that you do not also schedule any additional escorts at the airport through a local agency. This may cause confusion and the VIP may not receive the proper departure handling at the airport. Once the escort is scheduled through the Department of State, there should be no other agencies involved in any portion of the VIP departure escort at the airport.



If you have any suggestions for future newsletter topics, please e-mail our office at

OFMCGCustomerService@state.gov

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